

**Tustin Unified School District
Measure L Citizens' Oversight Committee (COC)**

MINUTES

May 23, 2017

Raul Rodriguez, COC Vice Chairperson, called the regular meeting of the Citizens' Oversight Committee to order at 6:02 p.m., in the Tustin High School Library, 1171 El Camino Real, Tustin, CA 92780

Members Present

Steve Ratkevich, Chairperson (absent)
Raul Rodriguez, Vice Chairperson
David Carreras, Member
Nancy Gran, Member
Merlin L. Henry, Jr., Member
Erin LeMaster, Member

Staff Present

Anthony Soria, Chief Financial Officer
Mayra Gonzalez, Manager of Facilities

Guests

James Walters, Community Member

Raul Rodriguez led the Pledge of Allegiance to the Flag of the United States of America.

Adoption of the Agenda

It was moved by Merlin L. Henry, Jr. and seconded by Nancy Gran to adopt the agenda.

Votes:

David Carreras	Yes
Nancy Gran	Yes
Merlin L. Henry Jr.	Yes
Erin LeMaster	Yes
Steve Ratkevich	Absent
Raul Rodriguez	Yes

Public Comments

None.

Staff Presentation and Information

Staff Response to Public Comments.

None.

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I. General Function Consent Item(s)

It was moved by David Carreras and seconded by Nancy Gran to adopt the Minutes of March 21, 2017.

Votes:

David Carreras	Yes
Nancy Gran	Yes
Merlin L. Henry Jr.	Yes
Erin LeMaster	Yes
Steve Ratkevich	Absent
Raul Rodriguez	Yes

II. Discussion/Action Item:

1. It was moved by Merlin L. Henry Jr. and seconded by Erin LeMaster to appoint September 19, 2017, as the next Measure L COC meeting date for 2017-18.

Votes:

David Carreras	Yes
Nancy Gran	Yes
Merlin L. Henry Jr.	Yes
Erin LeMaster	Yes
Steve Ratkevich	Absent
Raul Rodriguez	Yes

III. Informational Items/Presentations

1. Heideman Elementary School Modernization

Mayra Gonzalez, Manager of Facilities, shared an update on the pending Heideman Elementary School modernization project. The scope of work is a proposed two story building addition to begin approximately June 2017 through March 2018. The addition will be a pre-engineered manufactured building with 12 classrooms, workroom, elevator, two staircases, and provide energy efficiency. COC Vice-Chairperson, Raul Rodriguez, inquired as to the longevity of the building and staff replied they would bring this information to the September COC meeting.

Updating Heideman Elementary School's existing facilities begins with a two-phase project. The overall site plan includes demolition of seven relocatables, new landscaping, expansion of the parking lot, enlargement of school entrance, and redesign of student drop off area. Heideman comprises of a large walking community and enlarging the entrance will provide more walking space for parents and students and expansion of the parking lot will provide a better flow of traffic.

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Tony Soria shared that the District is working with the principal and neighbors to host a community outreach regarding the construction, share renderings of the school, and a ground breaking of the school with a date yet to be determined. The City of Tustin is also interested in a joint venture to provide community awareness and improvement to the community.

Tony Soria also shared the upcoming closure of the Measure L Bond Measure:

- March 2017- Resolution No. 03-07-17 was adopted by the Board to close the final GOB Series 2008D fund (no more funds available)
- June/August 2017 - District’s auditors, Nigro and Nigro will perform the final audit for Measure L bond measure
- September 2017 – Final financial and performance audits from auditors will be presented to the Board of Education
- September 2017 - Final meeting for COC, adoption of the 2016-17 Annual Report for Measure L , with a formal letter from the COC presented to the Board of Education and Community regarding its final annual report
- October 2017 – A resolution will be adopted by the Board to dissolve the COC, thanking Measure L Members for their service, and related actions

2. New Business

The next meeting will be held at the District Office Board Conference Room on September 19, 2017.

IV. Adjourn

It was moved by Merlin L. Henry, Jr. and seconded by David Carreras to adjourn the meeting at 6:21 p.m.

Votes:

David Carreras	Yes
Nancy Gran	Yes
Merlin L. Henry Jr.	Yes
Erin LeMaster	Yes
Steve Ratkevich	Absent
Raul Rodriguez	Yes

The Citizens Oversight Committee adjourned and toured the Tustin High School modernization/construction projects. Committee members also toured the synthetic turf and pavers (behind the library and in between the library and portables), a classroom inside the new two story building, Little Theatre, and the entry enhancement to the school.